**RESIDENCE HALLS TIMELINE**

**ABERDEEN-INVERNESS • LOTHIAN • PENTLAND HILLS**

### June 1

**JUNE IS UCR MOVING MONTH**

Summer here we come!

### June 3–June 5

Mandatory Closing meetings. This is an opportunity to find out from your RA everything that is needed from you in order for you to have a successful move out.

### June 6, 12 Noon

Requests to extend your stay beyond the end of your contract are due by 12 Noon to your respective RSO.

### June 16, 5pm

Final Deadline to move out. You can move out anytime up to this date but your housing payment will not be pro-rated. Make sure you’ve filled out your Checkout Envelope, enclosed your keys, and left the envelope at your RSO.

### July 2

Notice of additional charges, if any, will be mailed to you this week.
Avoiding Damage Assessments

- $490* Replace MicroFridge
- $300* Repaint an entire room
- $200* Repaint one wall
- $175* Replace window blinds
- $155* Replace a damaged smoke detector
- $130* Replace broken, missing or damaged bookshelf
- $110* Lost keys
- $75* Improper check-out
- $50* Removing grime, tape and stickers (and repairing excessive nail holes); per wall
- $50* Having to clean entire carpet
- $35* Trash removal

$750*
Lounge furniture replacement

*Amounts shown represent maximum potential charges per occurrence. Not every possible cause of fines is listed. Additional damages or conditions may be considered.
# Residence Halls Move-Out FAQ

## Are You Sure I Have to Move Out?

All Residence Hall spaces must be vacated by 5pm Saturday June 16. If you need more time, you must submit an extended stay request to your RSO no later than 12 Noon on Wednesday June 6.

## When Do I Have to Move Out?

You must move out of your space no later than 5pm on Saturday June 16. To do so, you must fill out a Checkout Envelope, enclose your keys, and then leave the sealed envelope at your RSO. You can find more information about move-out at: housing.ucr.edu/help-desk/movein-moveout.aspx

## What Do I Need to Do Before I Move?

Make sure everything in your Residence Hall room works. Next CLEAN, CLEAN, CLEAN. Finally, review the move out preparations guidelines and ask your Resident Advisor if you have questions.

## What If I Can’t Move Out in Time?

If you cannot move out on time, you need to request an extended stay no later than 12pm Wednesday June 6 at your respective RSO. Requests for extension are not guaranteed and there is a daily charge for staying past 5pm on June 16.

## Fees? What Can I Be Charged for?

Not cleaning up properly. Damages to the room as listed previously. Failure to check-out properly or on time. Common area damages can be assessed to all residents of a floor or community unless a person takes responsibility.

## How Will I Know If I’ve Incurred Additional Charges?

Notice of move out charges will be sent to you the week of July 2.

## Is Mail Forwarded to My New Address?

Yes, but you have to file a change of address for with the Post Office either in person or online at usps.com

## Can I Use a Moving Pod?

Sorry, but no.
Donate or Dump

RSO COLLECTIONS
Donate non-perishable food, books and personal items (e.g. soap, laundry detergent, lamps, small appliances, bedding, cleaning supplies) for those in need in the Riverside community. Collections will take place at the UCR Campus Apartments RSO and Stonehaven RSO. Donated materials will be given to R’Pantry and Guardian Scholars.

DONATION BINS
Donate clothing, shoes, linens, toys and household textiles in good condition (also books, CDs, DVDs, picture frames, bowls and vases). Bins from the American Textile Recycling Service (ATRS) will be available starting June 1 in the A-I lobby, the Lothian entrance, and at Pentland Hills A building.

AMNESTY BOX
Have silverware, plates, mugs, napkin dispensers and/or other items from campus restaurants that happened to find their way into your room? Return them, along with any other university property — no questions asked — to the “Amnesty Box” at your RSO.

Additional bins are located at Glen Mor, Bannockburn Village, Falkirk, Oban and Stonehaven.